

# 5 Steps to Problem Solving

**1**  
IDENTIFY THE  
PROBLEM



**2**  
GENERATE  
OPTIONS



**3**  
EVALUATE  
SOLUTIONS



**4**  
TAKE  
ACTION



**5**  
REFLECT



**1. Identify The Problem**  
Discuss the problems with someone.  
Identify the size and effect of the problems.

**2. Generate Options**  
Brainstorm potential solutions.

**3. Evaluate Solutions**  
Evaluate the effectiveness and practicality of solutions.  
Decide upon a course of action.

**4. Take Action**  
Implement solution to overcome the problems.

**5. Reflect**  
Review the effectiveness of the solutions.  
How well did it work?  
Will it work in the future?